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DD/S 69-1878
DD / S REGISTRY

FILE 04118

26 March 1969

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Administrative Authorities - Task Force
Proposal #8

REFERENCES : a) Memo dtd 26 Jun 68 to OGC, OLC, DD/I, DD/P,
and DD/S&T frm DD/S, same subject
b) Memo dtd 3 Sept 68 frm DD/P to DD/S, same subj
c) Memo dtd 18 Mar 69 frm C/Opser to EO/DDS,
same subj

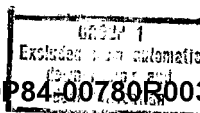
1. This memorandum contains a recommendation for your approval;
such recommendation is stated in paragraph 5.

2. Reference a) memorandum contained for the addressee's concurrence
or comments a series of nine proposals which required the Deputy Director
for Support's approval. Five of these (Numbers 5, 6, 7, 9 and 10) are now
being processed for publication. Staff recommendations on proposals 11
and 12 have been submitted to you in previous papers. This memorandum
deals with proposal Number 8. The last remaining proposal - Number 4 -
will be the subject of a separate memorandum.

3. Proposal 8: CLARIFY HOME LEAVE POINTS.

The DD/S&T concurred in this proposal. The DD/I accepts the
position of the DD/P whose initial disagreement with the proposal
(Ref b) was subsequently changed to agreement (Ref c) with a
slightly modified version drafted by the Support Operations Staff.
This is discussed in paragraph 3c below.

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25X1 a) Present Regulation [] Home Leave point means the place within the U.S. or its territories and possessions, designated by the employee for that purpose, provided:

(1) Initial designation shall be a place at which the employee or spouse, or their children or parents, have previously established permanent social and community ties by reason of residence, or in unusual situations, any other point approved by the Director of Personnel.

(2) Redesignation shall be in accordance with subparagraph 3(n)(1) above, but subject to justification approved by the Director of Personnel.

b) The Committee Recommendations: The Committee recommended enlargement of the permissive designations to include permanent place of residence (of record), headquarters and other locations in which children, parents, parents-in-law, brothers and sisters or brothers and sisters-in-law reside. Also, the employee should be permitted to request, in writing, other points for approval such as the location he intends to establish as his future permanent residence. The Committee suggested that the designation of the Home Leave points could be contained in an Overseas Agreement executed by the employee at the time he is processed for his first PCS assignment outside the U.S. Further, redesignations could be requested at any time but only when the stipulated grounds for making the original designation are changed.

The Committee also recommended that clear-cut criteria be prescribed by regulations and brought to the attention of the employee at the time he departs for overseas. The Committee listed some specific examples of basis for change accepted by the State Department:

- relocation of home of parents, children or other close relatives;
- better climate because of health reasons;
- anticipated area of separation for a second career.

c) DD/P Comments: Initially (ref b) the DD/P did not agree with the proposal. He believed that the present regulation was sufficiently liberal and wished to retain it. Further, he recommended that [] be amended to require concurrence of the Deputy Director concerned, as well as the approval of D/Pers, for the initial designation and redesignation of home leave points.

In an attempt to resolve these differences, the Support Operations Staff on 14 February 1969 drafted a slightly modified version of the proposal which was submitted to and discussed with Mr. [] A copy is attached.

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The Office of the DD/P replied to this draft in a memo addressed to the Executive Officer/DDS, dtd 18 March 1969 (paragraph 3) - which states in part: "We will agree to Proposal #8 as amended."

4. Staff Comments: This Staff's February 1969 draft, which was accepted by the DD/P, included the following pertinent points:

- a) Specific criteria as bases for approval of other requested locations:
 - State Voting Registration
 - Property Ownership
 - Places Where Taxes Are Paid

These criteria are hard evidence of fact and seems to dispel the DD/P's initial objection to the designation of certain places based solely on employee's future intent.

- b) Designations and redesignations to require concurrence of Deputy Director concerned or his designee prior to approval by D/Pers.

This, we feel, is a logical step in the proper administration and control of home leave designations, and satisfies a point raised by the DD/P in his initial objection to the proposal.

- c) An Approval/Control Mechanism. Our February draft suggested use of the Residence and Dependency Report as the mechanism for approval/control. It could be this form or some other document devised by the Office of Personnel to accomplish the purpose.

5. This Staff recommends your approval of Proposal #8, with implementing regulations drafted to incorporate the pertinent procedural points of the proposal as amended by the Support Operations Staff February 1969 draft, summarized in attached addendum.



Support Operations Staff/DDS

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Atts - 3

Att 1: Draft of Proposal #8 dtd 14 Feb 69 frm SOS/DDS

Att 2: Reference (c) - DD/S 69-1195

Att 3: Addendum *dated 22 April 1969*

The recommendation contained in paragraph 5 is approved.



Deputy Director
for Support

22 April 1969
Date

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Distribution:

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- ✓ - ~~PPS~~ *sub* w/atts (~~To be returned to SOS/DBS~~)
- 1 - ~~PPS~~ w/cy of atts (to Mr. for drafting regulation)
- 1 - DD/S Chrono
- 1 - SOS,
- 1 - Mr.

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Approved For Release 2003/04/29 : CIA-RDP84-00780R003500070025-2

12 April 1969

ADDENDUM to Memo re Administrative Authorities - Task Force Proposal #8

25X1 Upon your approval of the recommendation contained in paragraph 5, the Office of Personnel will draft a revision of the contents of present regulation which will incorporate the following, agreed-to, points:

- (1) Definition of Home Leave Point; includes
 - a) Permanent Place of Residence (or record)
 - b) Headquarters
 - c) Other locations in which children, parents, parents-in-law, brothers, sisters or brothers- and sisters-in-law reside.
 - d) In unusual situations, other locations requested in writing for approval.
- (2) Establish the criteria for approval of other requested locations:
 - a) State Voting Registration
 - b) Property Ownership
 - c) Places where taxes are paid
- (3) Establish procedures for Designation and Approval of Home Leave Point(s):
 - a) Designations/redesignations to be made at time of overseas processing.
 - b) Designations/redesignations to require concurrence of the Deputy Director concerned or his designee. It is contemplated that the regulation revision will limit the requirement for Director of Personnel approval to those designations/redesignations per paragraph (1) d) above - i.e., "In unusual situations, other locations requested in writing for approval."
 - c) Establish the approval/control document for recording and processing designations/redesignations.

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